

## I3E Project

**Patras Kick Off Meeting  
Achaia Beach Hotel**

**June 1-3, 2009**

### Agenda

| June 1 <sup>st</sup> , 2009                |  |
|--|--|
| Morning Session                            |  |
| 10:00 – 10:15                              | Welcome (ISI)  |
| 10:15 – 13:15                              | Individual Partner Profile Presentations<br>(15 minutes each) (All)            |
| 13:15 – 14:00                              | WP1 Kick Off<br>Act.1.1. Project Commencement                                  |
| 14:00 – 15:00                              | Lunch  |
| Afternoon Session                          |  |
| 1 <sup>st</sup> Steering Committee Meeting |  |
| 15:00 – 15:30                              | WP1 – Act.1.2 Project Coordination and Management                              |
| 15:30 – 16:00                              | WP1 – Act.1.3 Project Financial Management                                     |
| 16:00 – 16:30                              | WP1 – Act.1.4 Project Quality Assurance  |
| 16:30 – 17:00                              | Coffee Break   |
| 17:00 – 18:00                              | WP2 Kick Off<br>Communication and Dissemination                                |
| 18:00                                      | End of Afternoon Session   |
| 21:00                                      | Dinner   |
| June 2 <sup>nd</sup> , 2009                |  |
| Morning Session                            |  |
| 10:00 – 11:00                              | Overall Project Activities Break Down per Period and Partner                   |
| 11:30 – 12:00                              | Coffee Break   |
| 11:30 – 14:00                              | Overall Project Activities Break Down per Period and Partner<br>(Continuation) |
| 14:00 – 15:00                              | Lunch  |
| Afternoon Session                          |  |
| 15:00 – 15:30                              | WP5 Kick Off<br>Networking Activities  |
| 15:30 – 17:30                              | Individual Partner Networking Activities Related to the Project                |

|                             |   |
|-----------------------------|---|
|                             | (10 minutes each) (All)   |
| 17:30                       | End of Afternoon Session  |
| 18:30 – 21:00               | Social Event – Sightseeing in Patras                                      |
| 21:00                       | Dinner  |
| June 3 <sup>rd</sup> , 2009 |   |
| Morning Session             |   |
| 09:00 – 11:00               | Project Planning for the 1 <sup>st</sup> Project Period                   |
| 11:00 – 11:30               | Coffee Break  |
| 11:30 – 13:00               | Project Planning for the 1 <sup>st</sup> Project Period<br>(Continuation) |
| 13:00 – 14:00               | Lunch   |