

SOUTH EAST EUROPE

Transnational Cooperation Programme

ISE Project

2nd Steering Committee Meeting
Maribor, Slovenia, November 13th, 2009
Piramida Hotel

Minutes

The ISE 2nd Steering Committee convened on November 13th, 2009 in Piramida Hotel, Maribor, Slovenia during the 2nd meeting of the project organized by the project partner, University of Maribor.

The members of the Steering Committee are the following:

- Athanasios Kalogeras (ISI)
- Albert Treytl (OEAW)
- Rainer Gotsbacher (ECOPLUS)
- Anna Naydenova (BICT)
- Alexandru Borcea (ARIES)
- Matjaz Colnaric (UOM)
- Vladimir Jovan (JSI)
- Christos Papasimakopoulos (RDF-RWG)
- Domenico Ricchiuti (IEA)
- Zdravko Karakehayov (TUS)
- Valerii Lebid (ONPU)
- Vesna Mandic (UOK)

With the exception of Alexandru Borcea (ARIES) and Zdravko Karakehayov (TUS), all other members of the Steering Committee participated or have been represented in the 2nd Steering Committee meeting. Mr Papasimakopoulos, RDF-RWG representative was represented by Mrs Dimitra Komnini, bearing a written authorization for this. Mr Lebid, ONPU representative was represented by Mr Oleksandr Iakovenko, bearing a written authorization for this. According to Article 4, point 3.c of the Partnership Agreement, a quorum is established (10 out of 12 present participants).

[Handwritten signatures in blue ink, including a large signature on the left and a green signature in the middle.]

The agenda of the 2nd Steering Committee meeting was presented to the Steering Committee by Project Manager Dr Athanasios Kalogeras and it comprised the following points:

- Agreement and Ratification of the 2nd Steering Committee Meeting Agenda
- Ratification of the 1st Steering Committee Meeting minutes
- Ratification of project deliverables
 - o Project logo
 - o Project Communication and Dissemination Plan
 - o Project Quality Assurance Plan
- Risks arising for the project from individual project partner difficulties – discussion of potential solutions
- Authorization to the LP to negotiate with the JTS on necessary procedures to minimize project risks

The Steering Committee accepted the agenda and no further issues were raised by any of the participants.

The Steering Committee ratified unanimously the minutes of the 1st Steering Committee meeting.

The Steering Committee ratified unanimously and without alterations the three official project deliverables

- project logo
- project communication and dissemination plan
- project quality assurance plan

I3E project manager presented to the Steering Committee some problems related to two of the project partners and their availability of the necessary resources to run the project that was unofficially expressed by them. More specifically TUS has with 2 e-mails dated on October 10th and November 10th, 2009 notified the project manager that the organization does not have the necessary financial resources to efficiently participate in the project. Similar information was provided to the project manager by ARIES, during two telephone conversations dated on October 2009 and November 2009. Both partners did not participate in the 2nd project meeting, nor provided material for the 1st period progress report. I3E project manager informed the Steering Committee about the potential dangers arising from this situation.

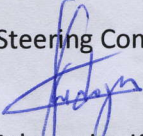
The Steering Committee agreed on the proposal of the Lead Partner to communicate in written with the two partners (i.e. TUS and ARIES) and ask for their official position regarding their project status. The letter will be sent on November 18th, 2009 and a deadline for the official response of the two partners has been set for November 30th, 2009. An authorization to the project manager was given to write this official letter and send it to the two partners.

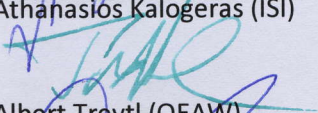
In the case of no response or of a response indicating their inability to find the necessary resources to run the project as identified in the Revised Application Form and the Revised Spending Forecast, a violation of Article 6 of the partnership agreement denoting that the project partners "commit themselves to do everything in their power to foster the implementation of the project" is applicable, and further actions have to be taken.

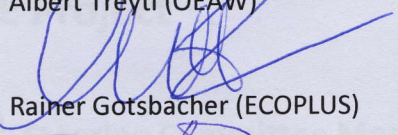
[Handwritten signatures and notes in blue ink]
The bottom of the page contains several handwritten signatures in blue ink. One signature is clearly legible as "Kalogeras". There are other illegible signatures and some scribbles. A small green mark is visible near the center of the signatures.

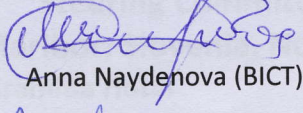
Since there was no other issue to discuss the 2nd Steering Committee Meeting was dissolved.

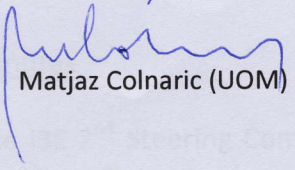
The Steering Committee Members

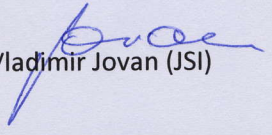

Athanasios Kalogeras (ISI)

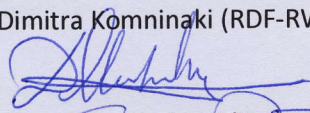

Albert Treytl (OEAW)


Rainer Gotsbacher (ECOPLUS)

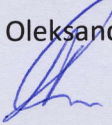

Anna Naydenova (BICT)

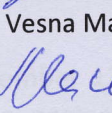

Matjaz Colnaric (UOM)

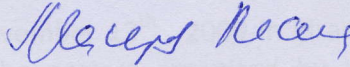

Vladimir Jovan (JSI)


Dimitra Komninaki (RDF-RWG)


Domenico Ricchiuti (IEA)


Oleksandr Iakovenko (ONPU)


Vesna Mandic (UOK)



The Steering Committee convened on 13th November 2009 at the Hotel, Ljuban, Slovenia during the 2nd meeting of the steering committee organized by the project partner, University of Maribor.

The members of the Steering Committee are the following:

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- Albert Treytl (OEAW)
- Rainer Gotsbacher (ECOPLUS)
- Anna Naydenova (BICT)
- Alexander Borrea (AIRES)
- Matjaz Colnaric (UOM)
- Vladimir Jovan (JSI)
- Christos Papasimikopoulos (RDF-RWG)
- Domenico Ricchiuti (IEA)
- Zdravko Karakozov (ITUS)
- Valeri Labov (ONPU)
- Vesna Mandic (UOK)

With the exception of Alexander Borrea (AIRES) and Zdravko Karakozov (ITUS), all other members of the Steering Committee participated or have been represented in the 2nd Steering Committee meeting. Mr Papasimikopoulos, RDF-RWG representative was represented by Mrs Dimitra Komninaki, bearing a written authorization for this. Mr Labov, ONPU representative was represented by Mr Oleksandr Iakovenko, bearing a written authorization for this. According to Article 4, point 3.c of the Partnership Agreement, a quorum is established (10 out of 13 present participants).

